



(An Institution of National Importance under MoE, Government of India)

Melakottaiyur, Off Vandalur-Kelambakkam Road, Chennai-600127

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IIITDMK/Admn/C/10 -2022

18th October 2022

WALK IN INTERVIEW
Engagement of Lab Technician(CSE),
Library Trainee & Hostel Caretaker (on contract basis)

Indian Institute of Information Technology Design and Manufacturing, Kanchipuram is an Institution of National Importance established in 2007 by the Ministry of Education, Government of India and is located at the outskirts of Chennai. It is a Centre of Excellence for pursuing Design and Manufacturing oriented Engineering Education and Research and for promoting competitive advantage of Indian products in global markets.

IIITDM Kanchipuram is presently offering undergraduate, postgraduate, dual-degree programmes in the areas of Computer, Electronics, Mechanical Engineering and interdisciplinary Ph.D programmes in core and applied areas of engineering. It functions with the vision to groom engineers with design and manufacturing skills. The institute gives a significant amount of emphasis for practice courses and theory concepts are also explored along with the relevant laboratory course.

IIITDM Kanchipuram invites candidates for the following temporary positions purely on **contract basis** for:

1. Name of the post	Lab Technician (CSE)
Number of posts	02
Essential qualification	First Class B.E./ B.Tech. in Computer Science and Engineering/Information Technology/Equivalent with two years' experience
Desirable Qualification	<ul style="list-style-type: none">• Knowledge in Computer Hardware/Networks• Knowledge in C and C++ Language• Knowledge in Python and MySQL• Strong Oral and written Communication skills
Age limit	Not exceeding 32 years
Emoluments	Rs. 25,000/- per month
Duration	For a period of one year which may be extended as per the requirement of the Institute.

2. Name of the post	Library Trainee
Number of posts	01
Essential qualification	Degree from recognized university with Diploma in library science. (or) 3-year degree in Library science
Desirable Qualification	<ul style="list-style-type: none"> • Post qualification experience /Exposure in Library operation of Educational institutions; Exposure in RFID/ Computerized Management System. • Strong Oral and written Communication skills
Age limit	Not exceeding 27 years
Emoluments	Rs. 16,000/- per month
Duration	For a period of one year which may be extended as per the requirement of the Institute.

3. Name of the post	Hostel care taker
No. of Vacancy	02 (Male)
Essential qualification	Graduate with at least two-years of experience preferably in handling Guest House/Reputed hostel/Admin.
Desirable Qualification	Good communication skills and ability to speak English, Hindi and any other Regional languages. Applicant should have good temperament to interact with students. Basic knowledge on computer skills [MS Office, etc.]
Age limit	Not exceeding 35 years
Emoluments	Rs. 20,000/- per month
Duration	For period of one year which may be extended as per the requirement of the Institute.

General Instructions / Information to the candidates:

Candidates having the requisite qualification and experience should upload the resumes at Google form (Link – [Click here](#)) and appear before the selection committee with their bio-data and all original certificates/documents of educational qualifications, experience along with its photocopies and a recent photograph for Interview/ personal discussion as per following schedule.

Post Name	Schedule
Lab Technician	02.11.2022 (Wednesday) at 08:30 AM
Library Trainee	03.11.2022 (Thursday) at 08:30 AM
Hostel Caretaker	04.11.2022 (Friday) at 08:30 AM

No TA / DA is payable for attending the interview.

Place of Interview:

Administration Section

Indian Institute of Information Technology Design and Manufacturing, Kancheepuram

Melakkottaiyur, Vandalur - Kelambakkam Road, Chennai-600 127

Contact No: 044-27476300/6312, Email: recruit@iiitdm.ac.in, Website: www.iiitdm.ac.in

**Sd/-
Registrar**