

IIITDM Kancheepuram - Recruitment of Non-Teaching Posts

(Advt.No.IIITDMK/R/3/2019 Dated: 19th June, 2019)

List of Shortlisted Candidates and Interview Schedule **for the post of Registrar (on contract)**

Educational Qualification	A Post Graduate Degree with at least 55 % marks or its equivalent grade. At least 15 years of experience as Assistant Professor in the pay level 11 (or equivalent VI CPC Scale) and above or 8 years of service in the pay level 12 (or equivalent VI CPC Scale) and above including as Associate Professor along with experience in educational administration. (or) 15 years of administrative experience, of which 8 years as Deputy Registrar in GP 7600 or an equivalent post. Note: Appropriate regulation of UGC / MHRD issued from time to time shall apply for educational qualification and experience prescribed above.
Desirable	(i) Experience in Personnel Management, Human & Industrial Relations, Campus Management and other aspects of administration, preferably in a large educational / R&D Institution. (ii) Additional Degree / Diploma in Law or Management (iii) Familiarity with the use of computers in administration (iv) All round ability to coordinate and lead a team of administrative staff
Additional Scrutiny criteria	55% throughout academic career

Interview Schdeule : **30. 10. 2019 (Wednesday) - 10:00 AM**
Venue : **Admin Block, IIITDM Kancheepuram**
Chennai - 600 127.
Reporting Time : **08:30 AM**

Application Numbers of Shortlisted Candidates	
1903REG0003	1903REG0022
1903REG0014	1903REG0024
1903REG0017	1903REG0025
1903REG0027	

- ❖ All the shortlisted candidates are required to bring original mark sheets, degree certificates and experience certificates at the time of interview for verification.