

**INFORMATION FOR ADMISSION TO BTECH / DUAL DEGREE
PROGRAMMES
(Through CSAB Special round - 2018)**

Date: July 30, 2018

Congratulations for securing a seat at IIITDM Kancheepuram
IIITDM family welcomes you to the campus

The candidates who got allotment into B. Tech./Dual Degree programmes of Indian Institute of Information Technology, Design & Manufacturing Kancheepuram, through CSAB special round -2018 for the academic year 2018-2019 are requested to report at the institute for admission as per schedule given on CSAB-2018 timeline (August 01 – August 06, 2018).

Not reporting at the allotted Institute during the specified period entails cancellation of the allotted seat

A. Reporting and Admission Procedure for CSAB special round 2018

1. Printout of latest (special round) Provisional Allotment Letter / Provisional admission letter
 2. Document verification letter issued by RC
 3. Printout of locked choices with Terms & Conditions duly signed by the candidate
 4. Original documents
 - (a) Admit Card of JEE(Main)-2018
 - (b) Score Card of JEE(Main)-2018
 - (c) Class X mark sheet as proof of date of birth
 - (d) Class XII marks sheet (qualifying examination)
 - (e) Transfer Certificate
 - (f) Migration Certificate
 - (g) Proof of Initial fee payment to JoSAA (Rs. 35,000/- or Rs. 15000/- as applicable)
 - (h) Proof of CSAB special round fee
 - (i) Proof for Institute fee payment (as applicable¹)
 - (j) Four passport size photographs
 - (k) Photo ID Card/Adhar/Passport, if any
 - (l) Certificate of category (SC/ST/OBC-NLC)
 - (m) Certificate for Persons with Disabilities (PwD)
 - (n) If the candidate has passed the qualifying examination from outside India, then passport is required
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5. Self-attested copy of the above certificates is to be submitted at the time of admission

The following documents will be retained by the Institute

- ✓ Above listed original documents: 1, 2, 3, 4 ©, 4(d), 4(e), 4(f), 4(g), 4(k) & 4(i)
- ✓ All the attested copies

6. Filled forms to be submitted:

- (a) Admission form
- (b) Hostel Registration form
- (c) Medical Report (Download from JoSAA Site: Annexure-8)
- (d) Anti Ragging Affidavit:

(Step 1: Student must log on www.Antiragging.in or on www.Amanmovement.Org.

Step 2: Student must fill the information as requested.

Institute Director: B. Majhi; Nearest Police Station: Thalambur police station Chennai

Step 3: On completion students will receive the Student's Anti Ragging Affidavit and the Parent's Anti Ragging Affidavit through E-mail. Please print both the Affidavits, sign them yourself, request your parents to read the details and sign their affidavit and then submit both signed affidavits to the Institute at the time of Enrolment, each year.)

Balance Fee to be Paid by special round allottees for Semester July – December 2018

(The fee mentioned below includes everything including hostel Fee and Mess Charges per Semester of Rs. 24700.00)

<u>Category</u>	<u>JoSAA-2018</u>
OPEN/OBC-NCL	RS. 19075.00
PwD	Rs. 59075.00
<u>SC/ST</u> <u>SC/ST PwD</u>	Rs. 5075.00
Student should bring DD in favor of Registrar IIITDM Kancheepuram, Payable at Chennai	

B. Hostel Life at IIITDM Kancheepuram

Hostel Facility and Mess Facility

Hostel facility will be available from the date of admission (19th July onwards) for B.Tech./Dual Degree students. Room allotment will be made available at institute website after the last round of JoSAA (tentatively will be up on 19th July). On arrival, you can directly report to the respective hostel. Room Allotment will also be displayed in respective hostel notice boards. For DASA candidates, hostel allotment will be available from 21st July.

First year B. Tech. students are given a shared accommodation (two per room) to facilitate their smooth transfer to hostel environment.

Accommodation for Parents: No accommodation is available for parents. Parents can stay in nearby hotels. Please check our website for details.

What is available in rooms and what to bring

Each hostel room is provided with a reading table, chair and a cot. A book/cloth shelf is also provided (sharing). Pillows and Mattresses are NOT available in rooms. You can either bring or procure from the campus shop (Gurunath Stores). You may need the following items which are available in the campus shop;

1. Mattress and Pillow
2. Bucket and Mug
3. Bed Cover, Bed Sheet
4. Soaps, Oil, etc.,
5. Lock, Notebooks, Pen, Pen-drive, Hard-disk, etc.,
6. Local SIM cards
7. Cloth hanging clips, Ropes for hanging clothes
8. Mosquito repellents
9. Curtains, Net for windows
10. Brooms.

NOT Permitted in hostel

Students are allowed to use Kettle and Iron Box with prior approval from warden, and are NOT permitted to use induction stove, high-end music systems, electric cookers and other high power appliances. Each room has only 5Amp switches and hence students are not permitted to use high-end electrical appliances.

Other Facilities in hostel

Each hostel is provided with a few washing machines, Solar Water Heater, RO water, Common Reading room, Common TV room.

1. Laundromart facility is available at the campus for washing and quick drying (As of now, Rs. 130 for washing and quick drying).
2. Medical centre is run 24 x 7 to cater medical emergencies. A Doctor from Chettinad Hospital visits the medical centre every day between 4 pm and 6 pm. A lady doctor visits the centre every Friday between 11 am and 1.00 pm. Specialists from Chettinad hospital also visit the medical centre regularly.

Mess Facility

For all students, Mess facility is in AKSHAYA Mess.

Akshaya Ground Floor: For Girls.

Akshaya First Floor: For Boys.

The facility is available from 22nd July for B.Tech./Dual degree students. However, students reporting earlier may take meal at Institute Cafeteria. Please look at the website for mess menu and mess timings.

On the day of orientation (23rd July), parents can also dine in Mess. Arrangements have been made for Breakfast, Lunch and Dinner. Parents are requested to collect mess token by paying appropriate charges to the mess manager. For students, charges will be deducted from their mess account. Students need NOT buy mess tokens.

Library Facility/Book Exhibition

Students can avail institute library facility and a book exhibition cum sales will also be organized in the campus in the first week of August. The text books/reference books for each course will be informed to you by your class teacher and the same is also available in our website. You will also be given an information book-let which will contain Time-table, Academic Calendar, and the Curriculum for first year.

Internet Facility

Wired Internet and Wi-Fi are available both in academic bay and hostel bay and **MUST BE UTILIZED FOR ACADEMIC PURPOSE ONLY. STUDENTS WILL BE DEBARRED FROM THE HOSTELS IF FOUND MISUSING THE INTERNET FACILITY.** Internet authentication details for login will be issued to you in the second week of August.

Scholarships

All information regarding scholarship is available in our website. Please check the link <http://iiitdm.ac.in/img/students/Scholarship.pdf>

Bank Facility

Representatives from SBI will be available in our campus in the first week of August. First year students can make use of this facility to open Savings Bank Account with SBI. To open an SB account in Indian Bank/SBI, the students would be required to submit Institute Admission letter and Two Passport size photos. Bank representatives present at the campus will facilitate to open a new account

Dress Code for Workshop Practice (First year B.Tech./Dual students)

Boys: Khaki pant and shirt stitched to your size for use during workshop hours. Also get a pair of black leather shoes for use during workshop hours or a pair of sports shoes.

Girls: Khaki over coat and a pair of black leather shoes for use during workshop hours or pair of sports shoes.

You are advised

*to have Aadhar Card as Aadhar card details are used/essential for scholarship.
After commencement of academic session, the students should not go out of the Institute after 10.30 pm without prior approval from competent authority*

C. How to Reach

IIITD&M Kancheepuram, Vandalur – Keelambakam Road, Chennai.

Nearest bus stop: Kandigai

Nearest Local Railway Station: Tambaram

From Tambaram to Kandigai use local bus: Route no. 515, 555, 517, 115

From Chennai-Central / Chennai-Egmore to Tambaram use local train

For More Details:

Office: 044-27476300

Admissions: 044-27476354 / 09176339865

Hostels: 044-27476346 / 09840260783

Scholarship: 09176339865

Wish you all success

**Indian Institute of Information Technology
Design & Manufacturing, Kancheepuram**

APPLICATION FORM FOR ADMISSION TO BTECH/DUAL DEGREE PROGRAMME

(To be submitted by the students allotted to this Institute by JoSAA-2018)

1. JEE Main Appl. No.

2. CRL Rank

3. JEE Main Roll No.

4. Nationality

5. Category: OP

SC

ST

PH

OBC

6. Religion: _____

7. Applicant's Name: _____

8. Date of Birth: _____

9. Sex: _____

10. Parent's/Guardian's Name _____

11. Parent's/Guardian's Occupation &
Address _____

12. Address for communication

13. Local Guardian Name and address

City: _____ PIN code: _____ City: _____ PIN code: _____

Landline No: _____ Landline No: _____

Mobile No: _____ Mobile No: _____

Email: _____

14. Academic Qualifications

Examination	School	Board / University	Year of Passing	Percentage of Marks
10 th Class				
10+2 Class/ Intermediate				

15. Aadhar Number: _____

16. Declaration:

I hereby declare that the particulars stated above are true to the best of my knowledge and belief. In the event of suppression or distortion of any fact, I understand that my admission/degree acquired is liable to be cancellation. I shall abide by the rules and norms of the discipline of the Institute.

Signature of the Candidate

Place: _____

Date: _____ Countersignature of Parent/Guardian: _____

*Reg. No:			
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HOSTEL OFFICE

Indian Institute of Information Technology Design and Manufacturing (IIITDM)
Kancheepuram

HOSTEL REGISTRATION FORM

Hostel Name:		*Room No:		Paste colour photo with white coloured background Size of 50mm x 50 mm
FULL NAME (Capitals)				
Father/Spouse NAME				
Gender:		DOB:		
Nationality:		Age:		
Program:	B.Tech./Dual Degree/ M.Tech./ PhD/Others	*Roll Number:		
Email ID:		Date of Join:		
Permanent Address:		Local Guardian's Address:		
		NAME:		
City:		City:		
State:		State:		
Pin Code:		Pin Code:		
Ph. No: (Land line)		Ph. No: (Land line)		
Mob:		Mob:		
Email:		Email:		
Major illness: (if any)				

* to be filled by the office

DECLARATION

I, _____ Son / Daughter of _____ joining
B.Tech/DD/M. Des/Ph. D program hereby declare that I will follow hostel rules and regulations and will not
use any powered vehicle inside the Institute premises during my stay.

Student Signature

Parent / Guardian Signature

For office use only

Hostel Office

Warden

**POSSESSION AND USE OF POWER VEHICLE
IN THE IIITDM KANCHEEPURAM CAMPUS**

DECLARATION

I, _____
_ Son / Daughter of
_____ joining

B.Tech/M.Tech/M. Des/Ph. D _____

program hereby declare that I will not use any powered vehicles inside the IIITDM Kancheepuram Campus during my stay as student of IIITDM Kancheepuram.

Date:

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY
DESIGN & MANUFACTURING (IIITDM) KANCHEEPURAM
Chennai**

LOCAL GUARDIAN IN CHENNAI/TAMIL NADU

Name : _____

Relationship : _____

Address : _____

: _____

Contact No : _____

Email Id : _____

IIITDM KANCHEEPURAM

STUDENT DATA FORM

(USE BOLD FULL CAPS LETTERS)

Name :

Roll No :

Date of Birth : Blood Group :

Religion :

Parent's/Guardian's Name :

Parent's/Guardian's Occupation & Address:

Mobile Number : Student (your mobile no if any) :

Parents :

Email-Id : Student :

Parents :

Permanent Address :

Landline Number :

Hostel Address :

Local Contact Person :

Name & Address :

Phone Number :

EDUCATION (From 10th onwards)

Duration	School/College	Course (10 th , +2, HSC, etc.)
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SKILLS

Specific Academic Interests :

Softwares /Prof Languages Known :

Designing Tools :

Other Tools:

EXTRA CURRICULAR / CO-CURRICULAR ACTIVITIES (NSS, ROTRACT, ETC.,)*

SPORTS INTEREST / ACHIEVEMENTS*

OTHER ACHIEVEMENTS, AWARDS, RESPONSIBILITIES HELD

ANY OTHER INFORMATION

*Indicate if you have represented district/ state/ national level

Signature