

**MINUTES OF THE 42nd MEETING
OF THE
BOARD OF GOVERNORS**



**HELD ON
Saturday, 20th April 2019**

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,
DESIGN AND MANUFACTURING, KANCHEEPURAM**



Indian Institute of Information Technology, Design and Manufacturing, Kancheepuram, Chennai

Minutes of the 42nd Meeting of the Board of Governors held at 11.00 A.M.
on Saturday, 20th April 2019, at Board Room, IIITDM Kancheepuram, Chennai – 600 127.

Members Present

1.	Prof. S. Sadagopan	---	Chairman
2.	Shri. B Santhanam	---	Member
3.	Shri. Krishna V Giri	---	Member
4.	Prof. David Koilpillai	---	Member
5.	Prof. S. Narayanan	---	Member
6.	Shri. Prashanth Agarwal	---	MHRD Representative
7.	Prof. Banshidhar Majhi	---	Director, Member Secretary

Leave of absence Granted

1. Shri. Santhosh Babu, IAS
2. Shri. B S Raghavan
3. Shri. Jaideep Kumar Mishra
4. Prof. Bhaskar Ramamurthy

General Discussion

The Chairman welcomed the members to the Meeting and also apprised the members about his appointment as Chairman w.e.f. 27.02.2019 for a period of three years. The members of BOG also extended warm welcome to new Chairman. Prof. M S Ananth was requested to join as an invitee to share his experience and vision for IIITDM to the Board members. Subsequently, BOG felicitated Prof. Ananth and appreciated for his guidance and support. The BOG further taken into record his contribution as Chairman, BOG for the development of the institute during his tenure from 17.07.2013 to 26.02.2019.

A presentation was made by the Director. The presentation covered the status of construction works, recruitment of faculty and other recent initiatives of the institute. The BOG was also informed about appointment of Director for IIITDM Kurnool, which was earlier mentored by IIITDM Kancheepuram.

The BOG enquired about faculty development programme and advised the Director to organise a programme for faculties inviting outside experts. S. Santhanam, Member, BOG has offered to share their conference hall in their Saint-Gobain Manufacturing complex and also assured his availability during the programme. The BOG, further, advised the Director to place a proposal concerning Institute

development programme for next 3 years and 5 years in the next meeting of BOG.

Conservation of energy and reaping solar power was mooted. It was informed that there are several agencies ready to invest capex and sell the solar power to the institute at a nominal rate. In this regard, the institute was advised to explore the possibility of setting up solar plant.

The BOG deliberated on teaching-learning process and advised the institute to thrust more on Machine Learning/Data Analytics and Stochastic process courses. The curriculum of all the programme may include these courses to improve the employability of the students. In case of industrial collaboration, the BOG advised the institute to explore the possibility of setting up of Tech Park in collaboration with leading industries. Sh Krishnan V Giri, Member, BOG has agreed to help the institute for improving the industrial collaboration.

BOG 42(2019)-01	Confirmation of the Minutes of the 41st Meeting of the Board of Governors held on 02.01.2019																														
	<p>The Minutes of the 41st Meeting of the Board of Governors held on 02.01.2019 were circulated to all members of the Board. No comments were received from members.</p> <p>The BOG confirmed the Minutes of 41st Meeting of the Board of Governors placed as Annexure A.</p>																														
BOG 42(2019)-02	Action Taken Report on the Minutes of 41st Meeting of the Board of Governors held on 02.01.2019																														
	<p>The action taken report on the Minutes of 41st Meeting of the Board of Governors was placed before the BOG.</p> <p>The BOG noted the action taken by the institute</p>																														
BOG 42(2019)-03	Status of Construction works at IIITDM Kancheepuram																														
	<p>The BOG was apprised that the Expenditure Finance Committee (EFC) in its meeting held on 31.08.2018 approved an amount of Rs.49.67 crore to complete the unfinished building as detailed below:</p> <table border="1" data-bbox="418 1430 1474 1808"> <thead> <tr> <th>Sl.No</th> <th>Works</th> <th>Amount in Crores</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Laboratory building south</td> <td rowspan="2">Rs. 10.00 Cr.</td> </tr> <tr> <td>2</td> <td>Laboratory building North</td> </tr> <tr> <td>3</td> <td>Faculty Housing</td> <td>Rs. 22.00 Cr.</td> </tr> <tr> <td>4</td> <td>Boys hostel</td> <td>Rs. 3.00 Cr.</td> </tr> <tr> <td>4</td> <td>Girls Hostels</td> <td>Rs. 7.54 Cr.</td> </tr> <tr> <td>5</td> <td>Arbitration liability</td> <td>Rs. 1.99 Cr.</td> </tr> <tr> <td>6</td> <td>Air conditioning</td> <td>Rs. 3.14 Cr.</td> </tr> <tr> <td>7</td> <td>Electrical sub-station</td> <td>Rs. 2.00 Cr.</td> </tr> <tr> <td></td> <td>Total</td> <td>Rs. 49.67 Cr.</td> </tr> </tbody> </table> <p>In addition EFC granted additional capital grant of Rs. 15 Cr. towards amount payable as outstanding to CPWD on request of the Director.</p>		Sl.No	Works	Amount in Crores	1	Laboratory building south	Rs. 10.00 Cr.	2	Laboratory building North	3	Faculty Housing	Rs. 22.00 Cr.	4	Boys hostel	Rs. 3.00 Cr.	4	Girls Hostels	Rs. 7.54 Cr.	5	Arbitration liability	Rs. 1.99 Cr.	6	Air conditioning	Rs. 3.14 Cr.	7	Electrical sub-station	Rs. 2.00 Cr.		Total	Rs. 49.67 Cr.
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	<p>It was anticipated by the institute that the contractors would complete the works and claim their dues in due course. However, It was informed by the CPWD at the time of preparation of estimate and awarding of works that the pending foreclosed works will be resumed only after settlement of liability of the works already completed amounting to Rs.31.87 Crore. It was also mentioned that there was a court decision against non-settlement of dues of faculty quarters. In addition, there was a Pre-DRC (Dispute Redressal Committee of CPWD) award on account of non-payment.</p> <p>Further the capital grant was released by MHRD phase wise, it was therefore decided to take up the work in phases and initially the entire Girls Hostel work along with 40 faculty quarters and Laboratory South (3rd & 4th floor) and Laboratory North Block (3rd floor) were awarded. All these works have been completed and testing of utility services is under progress.</p> <p>In addition, following works are also undertaken by CPWD and funds have been released for each of them:</p> <ul style="list-style-type: none"> • Road work around the quarters which will be handed over for utilization once the buildings are handed over and construction material is removed from the site. • Wire mesh fencing works in Girls hostel which will be completed/finished after the building is handed over and construction material etc, are removed from the site. <p>After detailed review with CPWD and also taking into account availability of funds, it is decided to take up the following buildings but will be finished in phased manner to defray the furnishing cost as and when need arises:</p> <ul style="list-style-type: none"> • Faculty Housing Phase – II (40 Quarters) • Laboratory North Block (4th to 6th Floors) • Laboratory South Block (5th and 6th Floors) <p>On the above works, the institute released the funds as per CPWD demand. Total funds released by the institute to CPWD for taking up infrastructure works as per EFC note stands at Rs. 64.67 crores as on 31.03.2019.</p> <p>The BOG took note of Status of Construction works at IIITDM Kancheepuram and advised the Director to take up Director's Residence on priority basis so that the Head of the Institution is available inside the campus.</p>
<p>BOG 42(2019)-04</p>	<p>Consideration and Approval of IIITDM Kancheepuram House Allotment Rules.</p>
	<p>The BOG was apprised about the completion of 40 numbers of faculty quarters and the formulation of House Allotment Rules 2019. It was informed that the rules are in line with provision contained in the notification issued by the Directorate of Estates, Ministry of Urban Development, Govt. of India. Quarters is open to all; however, the priority allotment is based on pay level, years of service rendered, etc.</p> <p>The BOG was requested to consider and approve the newly formulated "<i>IIITDM Kancheepuram House Allotment Rules-2019</i>" placed as Annexure "B" for allotment of houses to all concerned.</p>

	<p>The BOG, after due deliberation, approved the IITDM Kancheepuram House Allotment Rules 2019. The BOG further advised the Director to allot the houses on the basis of House Allotment Rules in sync with HRA Rules to faculties so as to ensure the availability of faculty inside the campus, improve the student engagement and also better utilisation of laboratory facilities. The balance un-utilised houses shall be allotted to non-faculty staff on the basis of provision of these rules.</p>																								
BOG 42(2019)-5	<p>Confirmation of Faculties recruited as Associate Professors</p>																								
	<p>The BOG was informed about completion of probation period of one year in case of faculties appointed as Associate Professors. The BOG was apprised about the recommendation of the duly constituted committee (Annexure C) to declare completion of their probation and confirmation of their service in the present post.</p> <p>The BOG, taking into account recommendation of the expert committee, declared completion of probation period and confirmation of service in the post of Associate Professor in case of following faculties:</p> <table border="1" data-bbox="456 772 1479 1115"> <thead> <tr> <th>S.No</th> <th>Name</th> <th>Department</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Dr. M. Sreekumar</td> <td>Mechanical Engineering</td> </tr> <tr> <td>2.</td> <td>Dr. S. Jayavel</td> <td>Mechanical Engineering</td> </tr> <tr> <td>3.</td> <td>Dr. S. R. Pandian</td> <td>Electronics and Communication Engineering</td> </tr> <tr> <td>4.</td> <td>Dr. Binsu J Kailath</td> <td>Electronics and Communication Engineering</td> </tr> <tr> <td>5.</td> <td>Dr. M. D. Selvaraj</td> <td>Electronics and Communication Engineering</td> </tr> <tr> <td>6.</td> <td>Dr. Tapas Sil</td> <td>Physics</td> </tr> <tr> <td>7.</td> <td>Dr. Naveen Kumar</td> <td>Physics</td> </tr> </tbody> </table> <p>The BOG further suggested that an interim evaluation of other newly joined faculties may be carried out and where ever required suitable suggestion may be given to improve their performance during the probation period.</p>	S.No	Name	Department	1.	Dr. M. Sreekumar	Mechanical Engineering	2.	Dr. S. Jayavel	Mechanical Engineering	3.	Dr. S. R. Pandian	Electronics and Communication Engineering	4.	Dr. Binsu J Kailath	Electronics and Communication Engineering	5.	Dr. M. D. Selvaraj	Electronics and Communication Engineering	6.	Dr. Tapas Sil	Physics	7.	Dr. Naveen Kumar	Physics
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BOG 42(2019)-06	<p>Consideration for changing the name of IITDM Kancheepuram as IITDM Chennai</p>																								
	<p>It was informed that the location name is added in case of IITDM Kancheepuram as the original plan was to set up the institute at Kancheepuram. However, the allotment of suitable land at Kancheepuram did not materialize. Due to this, as requested by MHRD, the Government of Tamil Nadu allotted land at Melakkottaiyur, Off Vandalur - Kelambakkam Road, Chennai- 600127 and the permanent campus was set up in this location which is in outskirts of Chennai bearing Chennai PIN code.</p> <p>It was further apprised that the present location of the institute is away from Kancheepuram by 65 km but is close to Chennai Airport (25 Km). However, the name Kancheepuram associated with the institute gives an un-intended impression to experts, potential candidates, recruiters, and other stakeholders that the institute is located in Kancheepuram, away from Chennai, which is not factually correct. It is also noted that a segment of students/parents/candidates, at the time of admission/interview, travel straight to Kancheepuram inadvertently in place of the present location.</p>																								

	<p>IIITDM is a budding institute and there is a need to attract potential faculty members and higher ranking students for its long-term growth. The present location name added to the institute creates unwarranted confusion and no benefit is being derived. Further, it would be ideal, if the institute name indicates its correct location.</p> <p>Chennai is an IT, Automotive and Healthcare hub and there is a bigger placement opportunity for students. However, due to the present name, the companies carry a different impression without looking into the location details. Further, some of these companies out-rightly reject for visiting campus placement. Chennai being IT/Automotive hub and the students of IIITDM being design driven engineers, a closer association would be felt if Chennai is added to the name of the Institute. It is also pertinent to mention here that SRM University and VIT campus are located nearby to our institute and are named as SRM Chennai and VIT Chennai.</p> <p>The BOG appreciated and recommended the proposal of changing the name of the institute as IIITDM Chennai and advised the Director to take up the proposal with MHRD for approval of the Government.</p>
BOG 42(2019)-07	First Meeting of the Standing Committee held on 25th March 2019
	<p>The BOG was informed about constitution of Standing Committee of Council of IIITs and Coordination Forum of IIITs (PPP) (SCCF) and appointment of Director IIITDM Kancheepuram as the Convener/Secretary of the committee. The First Meeting of the SCCF was held on 25th March 2019 at Shastri Bhawan, New Delhi under the Chairmanship of Shri. V. K. Modi, Chairman (BOG), IIITDM Gwalior. The SCCF considered various items including Leadership training for Directors; Creation of unique Brand; Academic and Research Collaboration among IIITs etc.</p> <p>The BOG took note of the minutes of First Meeting of the Standing Committee held on 25th March 2019.</p>
BOG 42(2019)-08	Uniform Contract Period in case of Registrar Post
	<p>The BOG was apprised that the appointment of Registrar in CF-IIITs are carried out on contract basis. As per provision contained in RPN-2016, internal candidate can be appointed for a period of only three years, whereas, a person from outside can be recruited for a period of 3 years initially and on satisfactory performance, his service may be extended for further period of 2 years.</p> <p>As the benefit of extension is granted only for external candidate, the matter was recently put up to Standing Committee of Council of IIITs and Coordination Forum of IIITs (PPP) (SCCF). The SCCF, after due consideration, recommended for extending uniform contract period of 5 years for internal as well as external candidates.</p> <p>The BOG noted the proposal and advised the institute to seek approval of the IIIT Council for suitable amendment in RPN-2016.</p>
BOG 42(2019)-09	Uniform Qualifying Period for Technical and Admin cadre post for promotion.

The BOG was informed that the RPN,2016 provides different qualifying period for promotion in technical and admin cadre post as detailed below:

Technical Cadre (For persons having B.E/B.Tech/M.Sc/MCA qualification)		Admin Cadre	
Post	Qualifying Period	Post	Qualifying Period
Junior Technician (Pay Level 3) to Senior Technician (Pay Level 5)	6 years	Junior Assistant (Pay Level 3) to Senior Assistant (Pay Level 5)	7 years
Senior Technician (Pay Level 5) to Junior Technical Superintendent (Pay Level 6)	5 years	Senior Assistant (Pay Level 5) to Junior Superintendent (Pay Level 6)	6 years
Junior Technical Superintendent (Pay Level 6) to Technical Superintendent (Pay Level 7)	6 years	Junior Superintendent (Pay Level 6) to Superintendent (Pay Level 7)	5 years

It was further informed that this matter was put up to SCCF in its first meeting held on 25.03.2019 and the SCCF recommended adopting minimum period provided in RPN 2016 uniformly for both admin and technical cadre posts as detailed below:

Technical Cadre Post (For persons having B.E/B.Tech/M.Sc/MCA qualification)	Admin Cadre Post	Qualifying Period
Junior Technician (Pay Level 3) to Senior Technician (Pay Level 5)	Junior Assistant (Pay Level 3) to Senior Assistant (Pay Level 5)	6 years
Senior Technician (Pay Level 5) to Junior Technical Superintendent (Pay Level 6)	Senior Assistant (Pay Level 5) to Junior Superintendent (Pay Level 6)	5 years
Junior Technical Superintendent (Pay Level 6) to Technical Superintendent (Pay Level 7)	Junior Superintendent (Pay Level 6) to Superintendent (Pay Level 7)	5 years

The BOG noted the proposal and advised the institute to seek approval of the IIIT Council for suitable amendment in RPN-2016.

**BOG
42(2019)-10**

Request for Purchase of Vehicle for IIITDM Kancheepuram

The BOG was requested to purchase a vehicle for the use of Director.

It was informed that the Institute is located on the outskirts of Chennai and the Director is required to visit Secretaries of State Govt. and District Collector for official purpose. Further, the institute is residential campus and over 1400 students are residing inside the institute. During emergencies, there is no vehicle for movement of officials and students.

It was therefore requested to purchase **Maruti Ciaz** vehicle for the use of Director and the present rate of vehicle as quoted in GEM is Rs.8.62 Lakhs. The funds for the same

	<p>will be met out of internal resources and the proposal after approval of BOG will be sent to MHRD for its consent.</p> <p>The BOG, after due deliberation, recommended the proposal of purchasing a vehicle (Maruti Ciaz) for use of Director with due consent of MHRD, Government of India and vehicle to be procured by duly following the norms of Government.</p>
BOG 41(2019)-11	Signing of MoU 2019-20 between IIITDM Kancheepuram and MHRD
	<p>It was informed that the institute is signing a performance MoU by fixing target under various parameters for achievement during the year. As per guidelines of MHRD, the targets are to be fixed taking into account average performance in the last 3 years.</p> <p>For the year 2019-20, the institute signed the MoU with due approval of the Chairman and a copy of the same was placed as Annexure "D".</p> <p>The BOG took note of the MoU 2019-20 signed between IIITDM Kancheepuram and MHRD.</p>
BOG 42(2019)-12	Constitution of Peer Review Committee by MHRD
	<p>The BOG was informed about the constitution of Peer Review Committee by the MHRD for review of all IIITs-CFTI. A copy of communication dated 07.03.2019 along with Terms of Reference (ToR) of the study was placed as Annexures "E1 & E2" for perusal of the Board.</p> <p>Earlier, the institute, on its own, constituted a peer review committee with due approval of the Board. In view of constitution of an exclusive Peer Review Committee for all IIITs, it was requested that the committee constituted by the institute may be treated as withdrawn and a communication may be sent to all members expressing inconvenience.</p> <p>The Board took note of constitution of Peer Review Committee by the MHRD. The BOG further decided to ignore the committee constituted by the institute for the same purpose.</p>
BOG 42(2019)-13	MoU for Academic and Research Collaboration
	<p>The MoU signed by the institute with IIT Madras; Centre of Excellence- Data Sciences & Artificial Intelligence, NASSCOM; Global Mantra Innovations Private Ltd; Leventm Technologies Private Limited towards research and collaboration was informed to the BOG.</p> <p>The BOG took note of the MoU signed by the institute.</p>
BOG 42(2019)-14	Appointment of Director for IIITDM Kurnool


	The BOG took note of appointment of Prof. DVLN Somayajulu, Dept of Computer Science and Engineering, NIT Warangal as Director, IIITDM Kurnool. The Board also took note handing over charge by the Director IIITDM Kancheepuram.
BOG 42(2019)-15.1	Introduction of Master of Design Programme in line with other CFTIs
	The BOG was apprised about the approval of the senate to introduce Master of Design Programme in line with that of IIITDM Jabalpur. It was also informed that the mandate of the institute is Design and Manufacturing and it would be appropriate to introduce M. Des. programme in line with other CFTIs. The BOG took note of introduction of Master of Design programme by IIITDM Kancheepuram.
BOG 42(2019)-15.2	Convening of Seventh Convocation of the Institute.
	The BOG was informed about the proposal of convening 7 th Convocation of the institute on 13 th July, 2019. The consent of Dr. K Radhakrishnan , former ISRO Chairman and presently Chairman, BOG, IIT Kanpur to grace the occasion as the Chief Guest was also intimated. The BOG approved the convening of Seventh Convocation of the Institute on 13th July, 2019. The BOG also approved the proposal of inviting Dr. K Radhakrishnan as Chief Guest for the convocation.

There are no other agenda for transaction.

The meeting ended with vote of thanks to the Chair.



Prof. Banshidhar Majhi
Director



Prof. S. Sadagopan
Chairman, BOG